

1. Project title
2. Contact information for your team
3. List of the team's members with their institutional affiliation
4. Project description
  - a. What problem will your project solve?
  - b. What do you propose to do?
  - c. Where do you propose to do it?
  - d. When do you propose to do it?
  - e. What is the project budget? (please provide itemized expenses below)
5. Have you discussed your project with the administration of the school and do they support it? (if no support is needed, please explain)
6. Please feel free to add any materials you feel would help the committee evaluate your project – drawings, etc.